

**MINUTES OF THE 19TH ANNUAL GENERAL MEETING
OF THE BUILDING DESIGNERS ASSOCIATION OF VICTORIA
HELD ON MONDAY, 15 OCTOBER 2001
AT RMIT, LEVEL 1, 23-27 CARDIGAN STREET, CARLTON**

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**CHAIRMAN:** Tony Iseppi, BDAV President

**ATTENDANCE:**

76 Members, as per Attendance Register  
Brian Morison, Assignments Australasia P/L  
Giselle Grynbaum, Assignments Australasia P/L  
Apologies: 13 formal apologies, as per Apologies Register

**1. OPENING**

In declaring the meeting open at 6.15 pm, the Chairman welcomed all in attendance, especially Fellows of the Association, members and new members, as well as sponsors' representatives who were present at the meeting.

**2. SPONSORS PRESENTATIONS**

Presentations were made by the following BDAV Sponsors:  
- George Plionis, on behalf of James Hardie Building Products, spoke about some of their products, including Hardiglaze and Hardiegroove;  
- Andrew Hozdecky on behalf of Clive Peeters, spoke about their computer division and services offered, including cabling, network cards, servers, firewalls, and software;  
- James Grandison, on behalf of Carter Holt Harvey, spoke about termite resistant structural pine, and CHH Woodlogic's Framesure product.

**3. MINUTES OF PREVIOUS MEETING**

The Minutes of the previous Annual General Meeting, held on 5 October 2000, which had been circulated to members, were confirmed as an accurate record of the proceedings of that meeting.

Moved: Sean Hamilton  
Seconded: Kevin Slater

**5. PRESIDENT'S REPORT**

The President, Mr Tony Iseppi, presented his report, observing that the BDAV had experienced another extremely busy year, much of which was as a result of the introduction of both the GST and ResCode. He highlighted some of the initiatives taken by the Association in the past 12 months, including the success of the Professional Development program under Geoff Hoare's leadership; the continuation of the mentoring program with RMIT; the establishment of five regional groups within country Victoria under the direction of Darryl Crumpton, the introduction of the BDAV's website, and the 52% growth in membership over the past two years.

He thanked those sponsors who had supported the BDAV during the year, and emphasised the importance of members supporting our sponsors. He also thanked the Executive Committee, the BDAV's CEO – Assignments Australasia Pty Ltd – and the membership for their support and assistance to him during his term as President. He also pledged his support to the incoming President.

Strong applause followed the President's report.

**5. TREASURER'S REPORT**

In the absence of the Treasurer, Mr Geoff Hoare presented the Treasurer's annual report, noting the Association's healthy and secure financial position. He observed that the Association will record its highest result to date, which was largely due to sponsorship support and the significant growth in membership. The Treasurer had particularly requested his thanks be recorded to the BDAV's sponsors, and to Brian Morison and Giselle Grynbaum, and this was noted by Mr Hoare.

**6. MEMBERSHIP ASSESSMENT COMMITTEE REPORT**

In the absence of the Chair of the Membership Assessment Committee, Mr Tony Iseppi presented the Membership Assessment Committee report, noting again that the BDAV had achieved a 52% increase in membership over the past two years. This was despite having removed 3% of the membership for non-renewal of subscriptions. He noted that most applicants for membership were now registered building practitioners, resulting in very few assessments requiring to be conducted.

**7. CONVENOR, INDUSTRY SERVICES**

Mr Geoff Hoare presented his report, covering Government Liaison; Professional Development; and Industry Liaison activities undertaken by the BDAV during the past 12 months, noting particularly that

- the BDAV was monitoring the impact of ResCode;
- a working alliance with the AIBS had commenced;
- the review of the impact of the BDAV's withdrawal from the BDAA was currently underway, and the subcommittee's findings were expected shortly;
- representations had been made to the Melbourne City Council and Port Phillip Council regarding their new environmental sustainable design policies;
- the successful PD events conducted by the BDAV.

The Chairman then took over, reporting that the Professional Development Program had been running since 1997, and several members had recently completed three years of the program. As a result, the following members were presented with certificates:

- Steven Arnheim
- David Cooke (not present to receive his certificate)
- Michael Manias
- Geoff Rodda
- Paul Simmons (not present to receive his certificate)
- Malcolm Trompf
- Mal Waters

Additionally, the Executive Committee had recently unanimously voted that the follow members be upgraded to Fellow in recognition of their significant contribution to the BDAV, and certificates were also presented to them:

- David Cooke (not present to receive his certificate)
- Sean Hamilton
- Robert McLauchlan
- Tony Iseppi

**8. CONVENOR, MARKETING SERVICES**

In the absence of the Convenor, Marketing Services, Mr Brian Morison reported on the BDAV's marketing activities, which had predominantly focussed on the BDAV's website in the past year. He also added his thanks to the BDAV's sponsors for their continued support.

**9. CONVENOR, MEMBERSHIP SERVICES**

Reports were presented on the following services provided to the membership during the year:

- a) **Building Design Awards** (report by Giselle Grynbaum)  
This year's Awards were another outstanding success, fielding the strongest number of entries ever. The BDAV was honoured to have again as its Guest of Honour at the Awards the Minister for Planning, the Hon John Thwaites. The Judges were thanked, as were the sponsors, and the entrants. Congratulations were extended to all winners, in particular, the winner of the Building Design of the Year, McLauchlan & Associates.

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- b) **BDAV Practice Notes** (report by Michael Mettes)  
Mike reported on the various practice notes issued during the year, which had been very well received by the membership. He indicated he would be pleased to receive any information from members on any additional practice notes they would like to see the Association produce.
- c) **Regional Activity** (report by Darryl Crumpton)  
Darryl reported on the successful establishment of four regional groups focussed around Bendigo, Ballarat, Geelong, and North-East (Benalla). The final group to be established will occur next month in Gippsland. He also acknowledged the support of the SEAV in the regional activity.
- d) **Inaugural Conference** (report by Giselle Grynbaum)  
Giselle reported on progress in relation to the BDAV's inaugural annual State Conference, which will be held at the Eden on the Park on 19-20 April 2002. She also reported the Minister for Planning had agreed to open the event, of which the BDAV was extremely appreciative. The event will be supported by an exhibition of latest products and services by the industry's suppliers. Members were urged to support the conference.

preparing documentation relating to permits or permit applications.  
OR

Where the Individual Member is:

- (a) not the holder of a Certificate in Building Design or Drafting from a course accredited under the Vocational Educational and Training Act 1990 or an equivalent qualification or is not in the process of completing a course to gain a certificate in Building Design or Drafting, the Individual Member shall have a minimum of six years architectural drafting experience; and
- (b) is employed as an employee draftsman in the profession of architectural drafting or preparation of plans for building works or preparing documentation relating to permits or permit applications.”

Moved: Robert McLauchlan  
Seconded: Narelle Lockwood  
Outcome: Carried

### **MOTION 3**

#### New Rule 18 (1) to the BDAV Rules and Constitution – Procedure of General Meeting

An additional sub-rule to Rule 18 to be included as new Rule 18(1) to read as follows –

‘Ordinary Members, Associates and Fellows shall be entitled to vote at General Meetings of Members of the Association.’

Existing sub-rules 18 (1) (2) and (3) to be re-numbered as 18 (2) (3) and (4).

Moved: Michael Manias  
Seconded: Robert McLauchlan  
Outcome: Carried

### **12. ELECTION OF OFFICE BEARERS**

The Chairman declared that all positions were vacant for the BDAV's Office Bearers for the ensuing 12 months, and requested the Executive Officer to conduct the elections. The Executive Officer then announced that written nominations had been received for the following positions:

**President:** Geoffrey Hoare  
**Deputy President:** Roy Hodgson  
**Treasurer:** Paul Simmons  
**Committee Members:** Darryl Crumpton  
David Mulhall  
Noel Perkins  
Bryan Punshon  
Rodney Smith

He reported that the number of nominations did not exceed the number of positions available, therefore no election was required. Accordingly, the above people, together with the Immediate Past President, Mr Tony Iseppi, were duly elected as the BDAV's Executive Committee for the forthcoming 12 months.

Mr Tony Iseppi congratulated Mr Geoff Hoare on his election as BDAV President.

Geoff responded by observing he had been fortunate to have served on the Executive Committee with persons such as Tony Iseppi, Sean Hamilton and Rob McLauchlan. He indicated his platform will include continuing to increase the BDAV's professionalism, and endeavouring to get greater recognition for Building Designers. He also presented Mr Tony Iseppi with a Past President's badge.

### **13. GUEST SPEAKER**

Mr Geoff Hoare presented a workshop on Calculation of Project Fees, which was extremely well received by those members present.

### **14. CLOSE OF FORMALITIES**

The Chairman thanked everybody for their attendance, and declared the meeting closed at 8.35 pm, inviting everybody present to partake of refreshments around the corner at Toto's.

### **10. BUILDING PRACTITIONERS BOARD REPORT**

Ms Narelle Lockwood reported on the activities of the Building Practitioners Board in her capacity as Draftsperson Representative. The Board had seen three new members installed during the year, including a new Chairperson, Carolyn Lloyd. She observed the Building Control Commission was currently reviewing its image, and would likely be launching new initiatives in the coming months. She reported there were currently 1974 registered draftspersons in Victoria, and approx 15-30 applications were being assessed every month in the Draftspersons categories. She also reported there had been no investigations against any registered draftspersons in the past year.

### **11. CHANGES TO BDAV CONSTITUTION**

The Chairman conducted voting on proposed changes to the BDAV's constitution, which had been circulated to the membership, and read each motion one at a time:

#### **MOTION 1**

##### Amendment to Rule 24 (1) of the BDAV Rules and Constitution – Committee of Management

“That rule 24 (1) of the Building Designers Association of Victoria's Constitution and Rules be amended to provide for an increase in the representation on the Committee of Management of the BDAV from a total of seven representatives to a total of nine representatives. The amended rule 24 (1) is to read as follows -

‘Subject to rule 23 above, the Committee shall consist of –

- (a) the officers of the Association; and  
(b) five (5) ordinary members –

each of whom shall be elected at the annual general meeting of the Association in each year.”

Moved: Sean Hamilton  
Seconded: Darryl Crumpton  
Outcome: Carried

#### **MOTION 2**

##### Amendment to Rule 4 of the BDAV Rules and Constitution – Eligibility of Membership

“That a new membership category be introduced in Rule 4 of the Building Designers Association of Victoria's Rules and Constitution called “Individual Member” defined as follows –

‘An individual member shall satisfy the following criteria:

- (a) holder of a certificate in Building Design or Drafting from a course accredited under the Vocational Educational and Training Act 1990 or an equivalent qualification, or is in the process of completing such a course to gain a certificate in Building Design or Drafting or an equivalent qualification; and
- (b) is employed as an employee draftsman in the profession of architectural drafting or preparation of plans for building works or