

**MINUTES OF THE 16TH ANNUAL GENERAL MEETING  
OF THE BUILDING DESIGNERS ASSOCIATION OF VICTORIA  
HELD ON THURSDAY, 29 OCTOBER 1998  
AT THE DOWNTOWNER, CNR LYGON & QUEENSBERRY STREETS, CARLTON**

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**CHAIRMAN:** Sean Hamilton, BDAV President

**ATTENDANCE:**

35 Members, as per Attendance Register  
Brian Morison, Assignments Australasia P/L  
Giselle Grynbaum, Assignments Australasia P/L  
Apologies: 11, as recorded.

**1. OPENING**

In declaring the meeting open at 6.15 pm, the Chairman welcomed all in attendance, especially sponsors' representatives at the meeting, including James Hardie (Peter Camilleri); Stegbar (Basil Lim and Mike Cleary); and Corporate Member, Chisholm Institute of TAFE, represented by Steve Foster. He particularly welcomed Fellows of the Association who were present: Peter Condos, Graeme Hewitt, Colin Mellett, and Ray Watts.

**2. MINUTES OF PREVIOUS MEETING**

The Minutes of the previous Annual General Meeting, held on 23 October 1997, having been circulated to members, were confirmed as an accurate record of the proceedings of that meeting.

Moved: Robert McLauchlan

Seconded: Nicholas Dalabiras

**3. GUEST SPEAKER**

The Chairman then introduced the Guest Speaker for the evening, Mr Michael Fagan, Registrar of the Building Practitioners Board, who presented an overview of the inquiry process conducted by the BPB, and reported on a couple of recent inquiries. He also reported on the new competency system recently launched at Holmesglen TAFE by the Minister for Planning, which is now a requirement for applicants seeking registration as Domestic Builders. The Chairman thanked Mr Fagan for his informative presentation, and expressed his appreciation of the support and assistance given to the Association by the Building Practitioners Board and the Building Control Commission.

**4. PRESIDENT'S REPORT**

The President, Mr Sean Hamilton, presented his report, and outlined the BDAV's activities over the past year, as well as the future directions of the Association. He reported on the BDAV's involvement in:

- the introduction of Amendment SR4 and the Good Design Guide Planning Reforms for Multi Residential Developments;
- Heritage and Demolition Controls;
- the achievement of a grant from EcoRecycle Victoria, which had resulted in the production of the BDAV's Designing IN Waste Minimisation manual;
- the successful third BDAV Building Design Awards competition; and
- the Interbuild exhibition and CAD-related Tools of the Trade seminar.

He also commented on the tremendous support being offered to the Association by sponsors, both at a national and State level.

He expressed thanks to the BDAV's Executive Officer, and the Executive Committee for their support and assistance during the year, as well as the membership for their on-going support.

**5. TREASURER'S REPORT**

The Treasurer, Mr Nicholas Dalabiras, presented the Treasurer's annual report, reporting on the Association's secure financial position. The Treasurer noted that all expenditure items had been kept in accordance with budget, and that a number of initiatives introduced during the previous year had not diminished the BDAV's financial stability.

The Treasurer also noted the support by sponsors, which had assisted in the funding of some of the BDAV's activities.

He also reported that subscriptions continue to be the Association's major source of income, and noted that the late-payment penalty imposed by the Association had resulted in prompt remittance of subscriptions by the majority of members. Only 18 members had been terminated from membership for non-renewal of subscriptions, being 6% of the Association's membership.

He offered the financial report for the perusal of any interested member.

In standing down from his role as Treasurer, Mr Dalabiras offered his replacement his fullest assistance whenever required.

The Chairman thanked Mr Dalabiras for his excellent work and for his dedication in his role as BDAV Treasurer.

**6. MEMBERSHIP ASSESSMENT COMMITTEE REPORT**

In the absence of a Chairman of the Membership Assessment Committee, Ms Giselle Grynbaum presented the Membership Assessment Committee report, noting that Mr Frank Masten had stood down from the position of MAC Chairman due to his recent appointment to the Building Practitioners Board. Thanks were expressed to Mr Masten for his commitment and dedication to the role of MAC Chairman over many years.

She reported that, since the last AGM, the Association had recruited 47 new members, bringing the total membership to 260, which includes 18 Tasmanian members who currently come under the BDAV's banner.

Thanks were also extended to all the members who had assisted with carrying out membership assessments during the past year.

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## **7. PROFESSIONAL DEVELOPMENT COMMITTEE REPORT**

In the absence of the Chairman of the BDAV's Professional Development Committee, the President reported on the various Professional Development activities conducted by the Association during the year, noting that the PD Program is now achieving wide recognition throughout the industry. He also reported on the auditing procedure for the program, which requires Members to record any external courses in which they participate. He expressed thanks to Mr Frank Masten who had audited all Members PD Books.

## **8. BUILDING DESIGN AWARDS**

Mr David Terry, Chairman of the BDAV's Awards Committee, reported on the successful Building Design Awards event held in 1998, and congratulated all the winners. He encouraged members to participate in this competition, which offers excellent marketing opportunities for members. He reported that the event will be held at a different venue next year, and that the categories will more closely align with the categories in the National Building Design Awards. He expressed the view that the Awards SubCommittee would welcome any input from the members, and thanked the event organiser, Giselle Grynbaum, for organising another successful event.

## **9. BDA OF TASMANIA**

The Chairman reported that Victoria had been instrumental in the successful establishment of the BDA in Tasmania, and advised that the BDAT will shortly become autonomous. He thanked Mr Peter Earnshaw for his efforts in the establishment of the BDAT, and wished the Tasmanians every success in their self-government.

## **10. BDAA UPDATE**

In his capacity as Director of the BDAA, Mr Robert McLauchlan presented an overview of the national body's activities over the past 12 months, noting particularly the support of national sponsors to the building design movement. He reported that the BDAA is now represented in five States, who drive the activities of the national office.

At the conclusion of his report, the Chairman expressed thanks to Mr McLauchlan for his excellent representation of Victoria at the National level, observing that Mr McLauchlan has achieved the respect of his peers at the National level, and is an excellent ambassador of Victoria at this forum.

## **11. BUILDING PRACTITIONERS BOARD REPORT**

Mr Frank Masten advised that Mr Michael Fagan had "stolen his thunder" earlier in the meeting as he had covered a number of the issues that Mr Masten would have reported on. He observed that he is still settling into his new position as Draftsperson Representative on the Building Practitioners Board, and therefore had nothing further to add.

## **12. ELECTION OF OFFICE BEARERS**

The Chairman declared that all positions were vacant for the BDAV's Office Bearers for the ensuing 12 months, and requested the Executive Officer to conduct the elections. The Executive Officer then announced that written nominations had been received for the following positions:

**President:** Sean Hamilton  
**Deputy President:** Tony Iseppi  
**Treasurer:** Peter Earnshaw  
**Committee Members:** Geoffrey Hoare  
David Terry

He reported that there was one vacancy on the Executive, and, in accordance with the Constitution, nominations were called from members present at the meeting. As a result, Mr Nicholas Dalabiras agreed to serve on the Executive Committee for another term.

The above people, together with the Immediate Past President, Mr Robert McLauchlan, were duly elected as the BDAV's Executive Committee for the forthcoming 12 months.

Nominations were also called for the position of Chairman of the BDAV's Membership Assessment Committee, however, no volunteers were forthcoming for this position. As a result, the Chairman requested all members to give consideration to serving in this important capacity.

## **13. BUSINESS WITHOUT NOTICE**

13.1 Mr Robert McLauchlan reported that the Executive Committee is a hard-working group, many members of which often experience a "burn-out" factor as a result of running their own businesses and serving on the Executive. As a result, the Executive had recently identified a number of portfolio positions, to enable the various roles and responsibilities to be divided up by convenors of specific portfolios, who could then call on additional members to assist in some of the key areas in which the Association is involved. He encouraged members to participate in any activities in which they had a particular interest, to ensure the Association moves forward. The Chairman added to Mr McLauchlan's report by briefly outlining the various portfolios and responsibilities.

13.2 Mr David Cooke encouraged members to contribute articles to the BDAV's newsletter, which is now highly respected. The Chairman thanked Ms Giselle Grynbaum for her excellent production of the newsletter.

## **14. CLOSE OF FORMALITIES**

The Chairman declared the formal part of the meeting closed at 8.07 pm, and invited members to partake of refreshments.